Equine Management Policies & Procedures

Every session each program equine will be evaluated using the Regular Horse Evaluation form (attached) and the Exposure Checklist (attached).

The Executive Director is responsible for all decisions concerning the management and care of program equines including but not limited to:

* Paddock & Stall assignments
	+ Changed between sessions whenever possible
	+ Staff and volunteers are notified of changes
* Changes in feed &/or supplements
	+ Based on changes in Regular Horse Evaluations
	+ Changes are made between sessions whenever possible
	+ The Santa Fe HorsePark will notify their staff of changes
* Acceptance and rejection of new program equines
	+ *See Program Procedures for New Equines*
* Dismissal of current program equines
	+ Equines scoring 50% or less on their Regular Horse Evaluation are rejected from the program and removed from lessons immediately
	+ Equines scoring 50-79% are assigned goals and a regular training schedule to be completed throughout the following session to correct low scoring behaviors. All employees are notified.
	+ Equines scoring 50-79% on two consecutive evaluations are removed from lessons until they score higher or they are dismissed
* Setting training goals for program equines
* Planning a regular exercise schedule for program equines
* Tack fittings and current tack fit chart

The Executive Director will schedule regular visits from the farrier for hoof trims every 6 to 10 weeks, and decide which equines require shoes.

The Equine Director will schedule annual well-horse checks with the veterinarian that will include the following:

* Vaccinations
* ROM/ flexibility test
* Oral evaluation
* Floating if needed